JLR/bh

January 8, 1964

Mr. Joseph A. Ball
Consultant, President's Commission on
the Assassination of President Kennedy
200 Maryland Avenue, N.E.
Washington, D. C., 20002

Dear Mr. Ball:

You are authorized to proceed from Long Beach, California, to Washington, D. C., and return to Long Beach, California, not to exceed 7 round trips during the period from January 1, 1964, to June 30, 1964, as required for maintaining personal contact with home and business.

You are authorized to use any mode of travel that you desire. You may secure Government transportation requests to be used for the purpose of obtaining commercial airline or railroad tickets. An actual expense allowance not to exceed Thirty-five Dollars ($35.00) per day is authorized while you are traveling and performing your mission in Washington, D. C. You should retain receipts for hotel and living quarter expenses or any unusual expense to facilitate settlement of your account.

The cost of the travel authorized herein is chargeable to cost account symbol: 511.4-4.04000.

The travel to be performed is necessary in the public service.

Sincerely yours,

J. Lee Rankin
General Counsel

cc to CSA